

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <b>N1-263-00-1</b>	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received <b>1/24/03</b>	
1 FROM (Agency or establishment) <b>CENTRAL INTELLIGENCE AGENCY</b>		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER  Michael Nicewarner	4 TELEPHONE NUMBER  613-1416	DATE  5-13-03	ARCHIVIST OF THE UNITED STATES  <i>John W. Carl</i>
5 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>17</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested			
DATE  11/16/03	SIGNATURE OF AGENCY REPRESENTATIVE  <i>Edmund Cohen</i> Edmund Cohen		TITLE  DJD/IMS
7. ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Please see attached sheets.		

*21 copies sent to Agency, NWMD, NWCS, NWCTM*

## RECORDS OF THE PACIFIC CORPORATION

### Corporate Records

1. Charters, By-Laws, Minutes, and Resolutions.

Job No. 88-01021R boxes 1-9

PERMANENT. Transfer to the National Archives immediately.

2. Miscellaneous Records

Job No. 88-01021R box 10 and box 35

a. Records listed on Attachment A

PERMANENT. Transfer to the National Archives immediately.

b. All other records

Destroy immediately.

### President/Vice President

3. Subject Files

Job No. 88-01021R boxes 11-12

a. Records listed on Attachment B.

PERMANENT. Transfer to the National Archives immediately.

b. All other records.

Destroy immediately.

### Treasurer

4. Subject Files

Job No. 88-01021R box 13

Destroy immediately.

**Managing Director**

5. Subject Files

Job No. 88-01021R box 14

Destroy immediately.

6. Contract Files

Job No. 88-01021R boxes 15-17

a. Records listed on Attachment C.

PERMANENT. Transfer to the National Archives immediately.

b. All other records.

Destroy immediately.

**Headquarters**

7. Subject Files

Job No. 88-01021R boxes 18-21

a. Records listed on Attachment D.

PERMANENT. Transfer to the National Archives immediately.

b. All other records.

Destroy immediately.

8. Personnel Rosters and Cards

Job No. 88-01021R boxes 44-46

Destroy immediately.

9. Personnel Files

Job No. 88-01021R box 47

Job No. 87-00343R boxes 1-318

Destroy 65 years after separation from employment.

10. Banking Files

Job No. 88-01021R box 58

Destroy immediately.

11. Records relating to surplus sales

Job No. 88-01021R box 59

Destroy immediately.

12. Tax Files

Job No. 88-01021R boxes 60-66

Destroy immediately.

13. Financial Files

Job No. 88-01021R boxes 67-74

Destroy immediately.

14. Records relating to property

Job No. 88-01021R box 75

Destroy immediately.

15. Maps, Drawings, and Sketches

Job No. 88-01021R box 76

Destroy immediately.

**Legal Office**

16. Litigation Files

Job No. 88-01021R boxes 22-30

a. Records listed on Attachment E.

PERMANENT. Transfer to the National Archives immediately.

- b. All other records.

Destroy immediately.

17 Contract Files

Job No. 88-01021R boxes 31-32

Destroy immediately.

18. Records relating to sale

Job No. 88-01021R boxes 33-34 and 36

- a. Records listed on Attachment F.

PERMANENT. Transfer to the National Archives immediately.

- b. All other records.

Destroy immediately.

**Industrial Relations**

19. Subject Files

Job No. 88-01021R box 48

- a. Records listed on Attachment G.

PERMANENT. Transfer to the National Archives immediately.

- b. All other records.

Destroy immediately.

20. Records relating to security and the Security Inspection Service

Job No. 88-01021R boxes 49-50

- a. Records listed on Attachment H.

PERMANENT. Transfer to the National Archives immediately.

b. All other records.

Destroy immediately.

21. Security Card Files

Job No. 88-01021R boxes 51-52

Destroy immediately.

22. Records relating to Insurance

Job No. 88-01021R boxes 53-54

Destroy immediately.

23. Accounting and Payroll records

Job No. Job No. 88-01021R boxes 55-57

Destroy immediately

**Laos Base**

24. Subject Files

Job No. 88-01021R boxes 37-38

a. Records listed on Attachment I.

PERMANENT. Transfer to the National Archives immediately.

b. All other records.

Destroy immediately.

**Taiwan Base**

25. Records of Boards of Review

Job No. 88-01021R box 39 and two boxes held by OIM/ODC

PERMANENT. Transfer to the National Archives immediately.

26. Records relating to personnel matters

Job No. 88-01021R boxes 40-41

- a. Records listed on Attachment J.

PERMANENT. Transfer to the National Archives immediately.

- b. All other records.

Destroy immediately.

**Saigon Base**

27. Subject Files

Job No. 88-01021R boxes 42-43

- a. Records listed on Attachment K

PERMANENT. Transfer to the National Archives immediately.

- b. All other records.

Destroy immediately.

**Audiovisual Records**

28 “Flying Men, Flying Machines.” VHS copy of Air America publicity film.

PERMANENT. Transfer to the National Archives immediately.

Job No. N1-263-00-1, Item 2

**Attachment A**

Box 10

Air America Ltd.  
Air America Inc.  
Air Asia Co. Ltd.  
Civil Air Transport Co. Ltd.  
Southern Air Transport Inc.  
Seaboard World Services Inc.

Box 35

Articles of Association  
Shareholders Meetings  
Minutes of Board of Directors  
Thai Pacific Services Co. Ltd. CCCXXIII(b)  
Companies Registrar  
General Manager Correspondence  
Commercial Registration Department  
Managing Director Correspondence  
Thai Pacific Services Co. Ltd Formation and Organization I of III  
Thai Pacific Services Co. Ltd Formation and Organization II of III  
Thai Pacific Services Co. Ltd  
Thai Pacific Services Co. Ltd vol. 1  
Thai Pac (close out)



Job No. N1-263-00-1, Item 3

**Attachment B**

Box 11

Post Cease-fire Planning

Box 12

Reading Files 1975  
Reading Files 1974  
Reading Files 1973  
Reading Files 1972  
Reading Files 1971  
CSC Miscellaneous 1973-1977  
CSC Miscellaneous 1957-1972  
CSC

**Additional Files**

Chron File Mar-April 1975  
Chron File April-June 1975  
Reading File Jan-June 1975  
Air Asia Company Ltd.  
Interim Handling - Vietnam Aftermath  
Interim Handling - Vietnam Aftermath Vietnam Phaseout  
Closing Statement/Controversy/and Settlement Agreement  
SVND (Evac et al) 1975

Job No. N1-263-00-1, Item 6

**Attachment C**

Box 15

Agreement for Flying Services between ICCS and AAI  
All files relating to the contract between AAI and ICCS

Job No. N1-263-00-1, Item 7

**Attachment D**

Box 18

Pilot Listing 1965-1970  
CAT Shareholder/Board Meeting 1970-72  
Publications  
Chronological Files (President and VP) (7 folders dated 1977-1980)

Box 19

Reading File 1976-1979 SVP-OCA

Box 20

Officers & Directors 2/73 – 12/76

Box 21

Pacific Corp. dissolution  
Air America Ltd. dissolution  
Thai Pacific dissolution  
CATCL dissolution  
Pacific Corp./Air America certificate of dissolution

**Additional Files**

CAT Bulletin vol 8  
CAT Bulletin vol 9  
CAT Bulletin vol 10  
CAT Bulletin vol 11  
CAT Bulletin vol 12

Job No. N1-263-00-1, Item 16

**Attachment E**

Box 30

Personnel – Deceased

Job No. N1-263-00-1, Item 18

**Attachment F**

Box 33

AACL Shareholders Meetings 1954-1974

Box 34

E-Systems, Inc./Air America, Inc. (Agreement for sale)

“E” Systems

AACL Part Two, 1975

E-Systems, Inc./Air America, Inc. (Foreign Investment)

E-Systems, Inc./Air America, Inc/AACL (sale)

Job No. N1-263-00-1, Item 19

**Attachment G**

Box 48

Missing Deceased Crewmembers

Job No. N1-263-00-1, Item 20

**Attachment H**

Box 49

Pakse 1968-1973  
Ban Houei Sai 1969-1973  
LS 201 San Thong  
Savannaket 1968-1973  
Luang Probang 1969-1973

Box 50

Opium Seizures 1972  
Memos to SIS Inspector  
Security Inspection Service – 1 1971-1972  
Security Inspection Service – 2 1972  
Security Inspection Service – 3 1973  
SIS Operation 1972  
SIS Reading File  
Inspection Techniques and aids  
Contraband Discovery Reports  
Duties, Responsibilities, concepts  
SIS Reports and Memos  
Phnom Penh  
Security SGN 1971  
Security SGN 1972  
Smuggling  
Narcotics 1971-1973  
Security 1968-1970

Job No. N1-263-00-1, Item 24

**Attachment I**

Box 37

DCASB Correspondence  
Survival Equipment  
Operational Casualties – Laos

Box 38

Organization 1973  
Air America Capability Laos  
Laos Division Sep 72 – 3 Jun 74  
Plan of Organization and Administration  
MIA's Aug 73  
Vice President LD to MGDR (includes report on Royal Lao AF)  
Air America - Future Business

**Additional Files**

Counterfeit Bills



Job No. N1-263-00-1, Item 26

**Attachment J**

Box 41

Missing Employees  
Boyles/Cavill/Sourinh/Chaichana  
Employees Killed in Laos  
C-123K 57-6293  
Missing Employee File (3)  
Missing Employee File (2)  
Missing Employee File(1)  
B-150 File (missing Employees File)  
Missing and Imprisoned Employees 1966-1975

Job No. N1-263-00-1, Item 27

**Attachment K**

Box 42

FIC Flight Info Center  
Danang Monthly Reports 1971  
Phnom Penh Monthly Reports 1974  
Phnom Penh Monthly Reports 1973  
Saigon Monthly Report 1969  
Saigon Monthly Report 1970  
Saigon Monthly Report 1969-1970  
Saigon Monthly BM 1970  
Saigon monthly BM 1971  
Joint Air Operation Group

**Additional Files**

Monthly Reports – Saigon 1975