REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on page 3)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NARA)
8601 ADELPHI ROAD, COLLEGE PARK, MD. 20740-6001

1 FROM (Agency or establishment)
Central Intelligence Agency

2 MAJOR SUBDIVISION

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
Christopher J. Olsen

5 TELEPHONE
(703) 613-1716

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☑ is not required; ☐ is attached; or ☐ has been requested.

DATE 4/1/03
Edmund Cohen
Deputy Director, Information Management Services

7 ITEM NO

8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION
Gray Literature (2 items) - see attached sheet

9 GRS OR SUPERSEDED JOB CITATION

10 ACTION TAKEN (NARA USE ONLY)

DATE 4/11/03
ARCHIVIST OF THE UNITED STATES

JOB NUMBER N1-263-03-1
DATE RECEIVED 4/11/03

NOTIFICATION TO AGENCY
In accordance with the provisions of 44 USC 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.
File Series Identification: Gray Literature

1  (U) Gray Literature  Collection of unclassified open source information  Includes documents such as trade brochures, scientific papers, masters theses and doctoral dissertations, conference proceedings, government white papers and reports, and scientific research papers  These documents are produced at all levels of government, in academia, and by business and industry and may be either in print (hardcopy) or electronic form  This collection is mission-oriented and responds directly to requirements levied by the Intelligence Community

(U) Disposition Instruction:

(U) TEMPORARY: Maintain records in office area for 2 years  Transfer records to the AARC for 13 years and destroy

2  (U) Electronic Index to Gray Literature  Searchable electronic index to collection of unclassified material produced at all levels of government, in academia, and by business and industry in maintained in either print (hardcopy) or electronic form  Allows searches by subject, title, author, and other categories

(U) Disposition Instruction:

(U) TEMPORARY. Destroy/delete index records with related records