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Request for Records Disposition Authority - Continuation

a. Case files meeting any of the following criteria:

- (1) Investigative case files in which the subject is one of the following:

 the Director of Central Intelligence (DCI);
 the Deputy Director of Central Intelligence (DDCI);
 the Deputy Director for Operations;
 the Deputy Director for Science and Technology;
 the Deputy Director for Intelligence; or
 the Deputy Director for Administration.

 (2) Investigative case files which document:
- (2) Investigative case files which document: -major violations of criminal law or ethical standards by agency officials or others; -major issues of mismanagement, waste of funds, abuse of authority, or dangers to public health and safety; -national media attention; -Congressional Committee interest; or -substantive changes in agency policy or procedures.

PERMANENT. Place in inactive file when case is closed. Cut off inactive file at the end of the Fiscal Year, then retire to AARC.

b. Case Files containing information or allegations which are of an investigative nature but do not relate to a specific investigation. They include anonymous or vague allegations not warranting an investigation, matters referred to other components of the CIA or other agencies for handling, and support files providing general information that may prove useful in Inspector General investigations.

TEMPORARY. Place in inactive file when case is closed. Cut off inactive file at the end of the Fiscal Year, hold in current files area for 2 years, then retire to AARC. Destroy 5 years after cutoff. (Complies with GRS 22, Item 1a.)

c. All other case files.

TEMPORARY. Place in inactive file when case is closed. Cut off inactive file at the end of the Fiscal Year, hold in current files area for 2 years, then retire to AARC. Destroy 10 years after cutoff. (Complies with GRS 22, Item 1b.)

Request for Records Disposition Authority - Continuation

a. Files containing information or allegations which are of an investigative nature but do not relate to a specific investigation. They include anonymous or vague allegations not warranting an investigation, matters referred to other components of CIA or other agencies for handling, and support files providing general information that may prove useful in Inspector General investigations.

TEMPORARY. Destroy 5 years after cutoff. Cut off inactive file at end of fiscal year, hold in current files area for 2 years, then transfer to AARC. (Complies with GRS 22, Item 1a)

b. All other investigative case files except those that document violations of criminal law or ethical standards, mismanagement, waste of funds, abuse of authority, or dangers to public health and safety, involving Agency officials or others.

TEMPORARY. Place in inactive files when case is closed. Cut off inactive file at end of fiscal year, hold in current files area for 2 years, then transfer to AARC. Destroy 10 years after cutoff. (Complies with GRS 22, Item 1b)

c. Investigative case files of unusually significant matters that document major violations of criminal law or ethical standards, mismanagement, waste of funds, abuse of authority or others that are particularly important for oversight and accountability purposes.

PERMANENT. Place in inactive files when case is closed. Cut off inactive file at end of fiscal year, then transfer to AARC. 1975 to present (40 cubic feet). Annual growth rate 12 cubic feet.